

SPRING 2020 NSU INTERNATIONAL GRADUATE SCHOOL

APPLICATION GUIDE [3rd Round]

What	When ³	How
Application submission*	January 28 (Tues) ~ January 31 (Fri), 2020; 4PM	<ol style="list-style-type: none"> 1. Visit homepage (www.igs.nsu.ac.kr) 2. Download and complete application package 3. Submit either in person or via express mail: NamSeoul University International Graduate School C/O Professor Judy Yang 91 Daehakro, Seonghwan-eup, Seobuk-gu, Chungcheongnam-do 31020 Republic of Korea
Review of documents	February 3 (Mon) ~ February 4 (Tues), 2020	
Interviews	February 5 (Wed) ~ February 6 (Thurs), 2020	Applicants will be notified via WhatsApp messenger and e-mail
Admission results	February 7, 2020 (Friday)	Applicants will be notified via WhatsApp messenger and e-mail
Registration and tuition payment ²	February 10 (Mon) ~ February 12, 2020 (Wed); 5PM	Individual tuition invoices will be sent via e-mail and funds are to be electronically transferred to NSU's designated bank account

¹ Applicants should be aware that failure to submit any one of the required documents from the application package by the final deadline will result in their submission being declined for admissions.

² Applicants who fail to pay tuition on time will be disqualified from admissions.

³ Dates and times indicated are according to Korean Standard Time. Documents and payments must be submitted to our school office or bank account by the stated deadline—not postmarked by the deadline.

****PLEASE DO NOT SUBMIT ORIGINAL DOCUMENTS.** If apostilles or attestations are attached to original documents, they need to be photocopied at the Korean Embassy and then have the original attestation on those photocopies. If original documents are submitted to our office, they will not be returned.**



Eligibility and Required Documents for Application

Documents Required for Application Package ⁴ :
Self Check List, Application with 3.5x4.5cm picture (attached to the application form), Study Plan (essay), and Consent Forms **all forms available at: www.igs.nsu.ac.kr**
Copy of current and valid passport
Apostilled or embassy attested bachelor's diploma from an accredited university—original attestations only, no copies ⁵
Apostilled or embassy attested official transcript from an accredited university—original attestations only, no copies ⁶
English language proficiency certification ⁷ : -iBT TOEFL 71 / IELTS 5.5 / New TEPS 327 / CEFR B2
Copy of Alien Registration Card—front and back **Only for applicants already residing in Korea**
Bank certificate (\$18,000 USD) [This must be the original document issued by the bank, not a photocopy and the stamped date must be within one month of the application date!]
Application fee of 50,000 KRW **Payment must be in Korean won. Namseoul IGS cannot accept ANY foreign currency including USD.**

⁴All forms must be completed and signed; all photocopies should be clear and full (no partial or cut copies will be accepted)

⁵Applicants abroad who are in the process of finishing their bachelor's degrees must provide **embassy attested** proof of pending graduation

⁶Applicants on a D-4 visa must submit an official transcript which shows their attendance

⁷Language proficiency exemption: those who have completed the equivalent of a bachelor's degree a country where English is the official language

**《《ALL SUBMITTED DOCUMENTS AND APPLICATION FEES ARE FINAL AND THEREFORE
WILL NOT BE RETURNED NOR REFUNDED.》》**

Screening Process

Upon receipt of required documents, submissions are reviewed and weighed according to the following admissions criteria:

Previous Academic Record ⁸	Interview & Study Plan
70%	30%

⁸ Additional consideration will be taken into account for applicants with exceptional academic standing and achievements (e.g., graduating with honors) and official English proficiency scores (e.g., higher than IELTS 5.5; iBT TOEFL 71)



Application Guidelines

- Namseoul University reserves the right to cancel applications with errors or false information.
Your enrollment can be cancelled if there are any errors, inconsistencies, forged, or false information found on your documents during the screening process or after acceptance. Absolute accuracy is required due to visa requirements
- **Submitted documents cannot be changed and will not be returned to the applicants.**
- Additional required documents must arrive in our office before or on the date of the application deadline.
Failure to submit on time will result in disqualification.
- Only required documents will be reviewed. *[Submitted documents that are not on the list will NOT BE EVALUATED.]*
- After submitting documents, applicants must download WhatsApp and send a text message to the IGS (WhatsApp number: +82-10-2258-6401) with the following information:
 - Full name
 - Applied major (i.e. MIMC, MIE, MILS, MGARC, MGPT, or MGTE)
- Namseoul University will send each successful applicant a unique Korean account number for submitting tuition payment, so please make payment to this account only before the stated deadline.
- If a successful applicant fails to complete the process on time, their admission will be cancelled.
- Important Reminders for Foreign ESL and D2 Visa Applicants:
 - ✓ Submit ONE of any valid English language certificates to the IGS office: iBT 71, IELTS 5.5, New TEPS 327, CEFR B2
 - ✓ Once you have received visa documents for your Korean visa appointment at the embassy, notify and update us on your date and status continuously (e.g. date of appointment & date when you receive visa).
 - ✓ Send us copy of airline ticket and confirm arrival at Incheon Airport with NSU (**THESE ARE EXTREMELY IMPORTANT...STUDENTS WHO FAIL TO DO EITHER OF THESE WILL HAVE THEIR VISA AND ENROLLMENT CANCELLED**).

